



SCRUTINY BOARD (CHILDREN AND FAMILIES)

Call-In Meeting to be held in Civic Hall, Leeds, LS1 1UR on
Thursday, 26th April, 2012 at 12.00 pm or at the conclusion of the meeting commencing at
9.45 a.m.

MEMBERSHIP

Councillors

- J Chapman (Chair) - Weetwood;
- G Driver - Middleton Park;
- P Ewens - Hyde Park and Woodhouse;
- B Gettings - Morley North;
- A Khan - Burmantofts and Richmond Hill;
- A Lamb - Wetherby;
- P Latty - Guiseley and Rawdon;
- K Maqsood - Gipton and Harehills;
- A McKenna - Garforth and Swillington;
- M Rafique - Chapel Allerton;
- K Renshaw - Ardsley and Robin Hood;

Co-opted Members (Voting)

- Mr E A Britten - Church Representative (Catholic)
- Vacancy - Church Representative (Church of England)
- Ms A Craven - Parent Governor Representative (Primary)
- Ms J Ward - Parent Governor Representative (Secondary)
- Ms N Cox - Parent Governor Representative (Special)

Co-opted Members (Non-Voting)

- Ms C Foote - Teacher Representative
- Ms C Johnson - Teacher Representative
- Mrs S Hutchinson - Early Years Representative
- Ms T Kayani - Leeds Youth Work Partnership Representative
- Ms J Morris-Boam - Young Lives Leeds

Agenda compiled by:
Guy Close
Governance Services
Tel: 24 74356

Principal Scrutiny Advisor:
Sandra Newbould
Tel: 24 74792

Produced on Recycled Paper

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25* of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(* In accordance with Procedure Rule 25, notice of an appeal must be received in writing by the Head of Governance Services at least 24 hours before the meeting).</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	

3

LATE ITEMS

To identify items which have been admitted to the agenda by the Chair for consideration.

(The special circumstances shall be specified in the minutes.)

4

DECLARATIONS OF INTEREST

To declare any personal / prejudicial interests for the purpose of Section 81 (3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct.

5

APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTES

To receive any apologies for absence and notification of substitutes.

6

CALL IN OF DECISION - BRIEFING PAPER

1 - 6

To receive and consider the attached report of the Head of Scrutiny and Member Development.

7

CALL-IN - ANNUAL CONSULTATION ON ADMISSION ARRANGEMENTS FOR SEPTEMBER 2013

7 - 22

To receive and consider the attached report of the Head of Scrutiny and Member Development

8

OUTCOME OF CALL-IN

In accordance with Scrutiny Board Procedure Rules, to consider the Board's formal conclusions and recommendation(s) arising from the consideration of the called-in decision.

This page is intentionally left blank

Report of the Head of Scrutiny and Member Development

Report to Scrutiny Board (Children and Families)

Date: 26th April 2012

Subject: Call In Briefing Paper

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

1. In accordance with the Council's Constitution, a decision of the Executive Board has been Called In. The background papers to this particular decision are set out as a separate agenda item and appropriate witnesses have been invited to give supporting evidence.
2. This report advises the Scrutiny Board on the procedural aspects of Calling In the decision.
3. The Board is advised that the Call In is specific to the report considered by the Executive Board and issues outside of this decision, including other related decisions, may not be considered as part of the Board's decision regarding the outcome of the Call In.

Recommendations

4. The Scrutiny Board is asked to note the contents of this report and to adopt the procedure as detailed within it.

1 Purpose of this report

- 1.1 In accordance with the Council's Constitution, a decision of the Executive Board has been Called In.¹ The background papers to this particular decision are set out as a separate agenda item and appropriate witnesses have been invited to give supporting evidence.
- 1.2 This report advises the Scrutiny Board on the procedural aspects of Calling In the decision.

2 Background information

- 2.1 The Call In process provides the facility for Scrutiny Board Members to require a decision taker to reconsider a decision within a specified time period. This is a separate function from the Scrutiny Board's ability to review decisions already taken and implemented.
- 2.2 The eligibility of an Executive Board decision for Call In is indicated in the minutes.

3 Main issues

- 3.1 The Board is advised that the Call In is specific to the report considered by the Executive Board and issues outside of this decision, including other related decisions, may not be considered as part of the Board's decision regarding the outcome of the Call In.

Reviewing the decision

- 3.2 The process of reviewing the decision is as follows:
 - Members who have requested the Call In invited to explain their concern/reason for Call In request.
 - Relevant Executive Member/Officer(s) asked to explain decision.
 - Further questioning from the Board as appropriate.
- 3.3 Members are reminded that it is only the decision Called In that the Board can make any recommendation on.

Options available to the Board

- 3.4 Having reviewed the decision, the Scrutiny Board will need to agree what action it wishes to take. In doing so, it may pursue one of three courses of action as set out below:

Option 1- Release the decision for implementation

- 3.5 Having reviewed this decision, the Scrutiny Board may decide to release it for implementation. If the Scrutiny Board chooses this option, the decision will be immediately released for implementation and the decision may not be Called In again.

¹ Scrutiny Board Procedure Rules Paragraph 20

Option 2 - Recommend that the decision be reconsidered.

- 3.6 The Scrutiny Board may decide to recommend to the decision maker that the decision be reconsidered. If the Scrutiny Board chooses this option a report will be submitted to the Executive Board.
- 3.7 In the case of an Executive Board decision, the report of the Scrutiny Board will be presented to the next available meeting. The Executive Board will reconsider its decision and will publish the outcome of its deliberations within the minutes of the meeting. The decision may not be Called In again whether or not it is varied.

Option 3 - Recommend that the decision be reconsidered and refer the matter to full Council if recommendation not accepted.

- 3.11 This course of action would only apply if the Scrutiny Board determined that a decision **fell outside the Council's Budget and Policy Framework** and this determination were confirmed by the Council's Section 151 Officer (in relation to the budget) or Monitoring Officer (in relation to other policies).
- 3.12 If, at the conclusion of this meeting, the Scrutiny Board forms an initial determination that the decision in question should be challenged on the basis of contravening the Budget and Policy Framework, then confirmation will subsequently be sought from the appropriate statutory officer.
- 3.13 Should the statutory officer support the Scrutiny Board's determination, then the report of the Scrutiny Board will be presented in the same manner as for Option 2. If the decision maker accepts the recommendation of the Scrutiny Board in these circumstances, then the revised decision will be published in the same manner as for Option 2 and the decision may not be Called In again. If, however, the decision maker does not accept the recommendation of the Scrutiny Board, then the matter will be referred to full Council for final decision. Decisions of full Council may not be Called In.
- 3.14 Should the appropriate statutory officer not confirm that the decision contravenes the Budget and Policy Framework, then the report of the Scrutiny Board would normally be progressed as for Option 2 (i.e. presented as a recommendation to the decision taker) but with no recourse to full Council in the event that the decision is not varied. As with Option 2, no further Call In of the decision would be possible.
- 3.15 However, the Scrutiny Board may resolve that, if the statutory officer does not confirm contravention of the Budget and Policy Framework, then it should be released for implementation in accordance with Option 1.

Failure to agree one of the above options

- 3.16 If the Scrutiny Board, for any reason, does not agree one of the above courses of action at this meeting, then Option 1 will be adopted by default, i.e. the decision will be released for implementation with no further recourse to Call In.

Formulating the Board's report

- 3.17 If the Scrutiny Board decides to release the decision for implementation (i.e. Option 1), then the Scrutiny Support Unit will process the necessary notifications and no further action is required by the Board.
- 3.18 If the Scrutiny Board wishes to recommend that the decision be reconsidered (i.e. Options 2 or 3), then it will be necessary for the Scrutiny Board to agree a report setting out its recommendation together with any supporting commentary.
- 3.19 Because of the tight timescales within which a decision Call In must operate, it is important that the Scrutiny Board's report be agreed at the meeting.
- 3.20 If the Scrutiny Board decides to pursue either of Options 2 or 3, it is proposed that there be a short adjournment during which the Chair, in conjunction with the Scrutiny Support Unit, should prepare a brief statement proposing the Scrutiny Board's draft recommendations and supporting commentary. Upon reconvening, the Scrutiny Board will be invited to amend/ agree this statement as appropriate (a separate item has been included in the agenda for this purpose).
- 3.21 This statement will then form the basis of the Scrutiny Board's report (together with factual information as to details of the Called In decision, lists of evidence/witnesses considered, Members involved in the Call In process etc).
- 3.22 The Scrutiny Board is advised that there is no provision within the Call In procedure for the submission of a Minority Report.

4 Corporate Considerations

4.1 Consultation and Engagement

- 4.1.1 Prior to submitting a Call In, a nominated signatory must first contact the relevant officer or Executive Member to discuss their concerns and their reasons for wanting to call in the decision. Part of this discussion must include the Member ascertaining the financial implications of requesting a Call In. The details of this discussion should be referenced within the Call In Request Form.
- 4.1.2 The background papers to this particular decision will make reference to any internal or external consultation processes that have been undertaken in relation to the decision.

4.2 Equality and Diversity / Cohesion and Integration

- 4.2.1 The background papers to this particular decision will make reference to any impact on equality areas, as defined in the Council's Equality and Diversity Scheme.

4.3 Council Policies and City Priorities

- 4.3.1 The background papers to this particular decision will make reference to any Council Policies and City Priorities relevant to the decision.

4.4 Resources and Value for Money

- 4.4.1 The background papers to this particular decision will make reference to any significant resource and financial implications linked to the decision.

4.5 Legal Implications, Access to Information and Call In

- 4.5.1 This report does not contain any exempt or confidential information.
- 4.5.2 The background papers to this particular decision will make reference to any legal implications linked to the decision.

4.6 Risk Management

- 4.6.1 The background papers to this particular decision will make reference to any risk management issues linked to the decision.

5 Conclusions

- 5.1 In accordance with the Council's Constitution, a decision of the Executive Board has been Called In. This report advises the Scrutiny Board on the procedural aspects of Calling In the decision. In particular, the Board is advised that the Call In is specific to the report considered by the Executive Board and issues outside of this decision, including other related decisions, may not be considered as part of the Board's decision regarding the outcome of the Call In.

6 Recommendations

- 6.1 The Scrutiny Board is asked to note the contents of this report and to adopt the procedure as detailed within it.

7 Background documents²

- 7.1 Council Constitution – Scrutiny Board Procedure Rules

² The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.

This page is intentionally left blank

Report of the Head of Scrutiny and Member Development

Report to Scrutiny Board (Children and Families)

Date: 26th April 2012

Subject: Annual Consultation on Admission Arrangements for September 2013

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: See attached report of the Director of Environment and Neighbourhoods	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

Summary of main issues

1. This paper presents the background papers to a decision which has been Called In in accordance with the Council's Constitution.¹
2. Papers are attached as follows:
 - Copy of completed Call In request form
 - Report of the Director of Children's Services
 - Relevant extract of Executive Board Minutes of 11th April 2012
3. Appropriate Members and/or officers have been invited to attend the meeting in order to explain the decision and respond to questions.

Recommendations

4. The Scrutiny Board (Children and Families) is asked to review this decision and to determine what further action it wishes to take.
Background documents²
5. None

¹ Scrutiny Board Procedure Rules Paragraph 20

² The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.

This page is intentionally left blank

CALL IN REQUEST – Option (a)

A Call In request may be made by:

Any five non-executive Members of council¹ ✓

Date of decision publication: 13 April 2012.....
Delegated decision ref: N/A.....or
Executive Board Minute no: 242.....or
Area Committee Name and decision ref: N/A.....
Decision description: Annual Consultation on Admission Arrangements
for 2013.....
EXEC BOARD MINUTE 242.....

Discussion with Decision Maker:

Prior to submitting a Call In, a nominated signatory must first contact the relevant officer or Executive Member to discuss their concerns and their reasons for wanting to call in the decision. Part of this discussion must include the Member ascertaining the financial implications of requesting a Call In.

Please identify contact and provide detail.

- Director/author of delegated decision report.
- Executive Board Member

Detail of discussion (to include financial implications)

... Cllr Alan Lamb spoke with Nigel Richardson and Vivienne Buckland on 18 April 2012 to discuss his concerns. It was confirmed during this conversation that there would be no financial implications of calling in the decision.

¹ In the case of decisions made by Area Committees, a Member cannot count as one of the two/five signatures if they are a member of that Area Committee.

.....

.....

.....

.....

.....

.....

.....

.....

.....

Reasons for Call In:

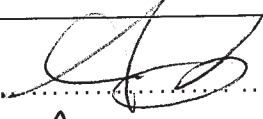
All requests for Call In must detail why, in the opinion of the signatories, the decision was not taken in accordance with the principles set out in Article 13 of the Council constitution (decision making) (principles of decision making) or where relevant issues do not appear to be taken into consideration. *Please tick the relevant box(es) and give an explanation.*

- Proportionality (ie the action must be proportionate to the desired outcome)
- Due consultation and the taking of professional advice from officers
- Respect for human rights
- A presumption in favour of openness
- Clarity of aims and desired outcomes
- An explanation of the options considered and details of the reasons for the decision
- Positive promotion of equal opportunities
- Natural justice

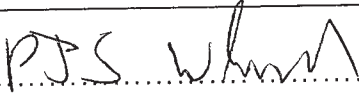
Explanation: Concerns around the move to five school preferences specifically consultation on the decision, which councillors believe was insufficient. Also concerns that the new preference system misrepresents the choices available to parents and concerns around how the data will be used to justify the position in relation to school choice.

Leeds City Council Scrutiny Support Unit


The following signatories request that the above decision be called in:

1) Signature..... 

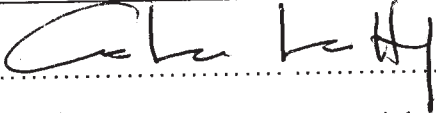
Print name ALAN LAMB

2) Signature..... 

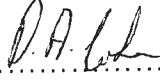
Print name PAUL WORSWORTH

3) Signature..... 

Print name Barry Anderson

4) Signature..... 

Print name GRAHAM LATTY

5) Signature..... 

Print name DAN COHEN

This form should be submitted to the Head of Scrutiny and Member Development (Scrutiny Support Unit, 1st Floor West, Civic Hall) by **5.00pm on the fifth working day after the decision publication date**. The office is open from 9.00am to 5.00pm.

(For further information on the Call In procedure please refer to the Scrutiny Support Unit intranet site, or contact the Unit on 39 51151).

For office use only: (box A)

Received on behalf of the Head of Scrutiny and Member Development by:

P. W. M.

.....(signature)

Date: *19.4.12* Time: *13.00* SSU ref: *2011-12-242-56*

For office use only: (box B)

Exemption status checked:

Call In authorised: Yes/ No

Date checked:

Signed: *P. W. M.*

Signatures checked:

Date: *19.4.12*

Receipts given:

Validity re article 13

Receipt details:

Report of Director of Children's Services

Report to Executive Board

Date: 11th April 2012

Subject: Annual Consultation on Admission Arrangements for September 2013

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Is the decision eligible for Call-In?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

1. This report seeks approval to the proposed school admission numbers, the Local Authority admissions policy as well as the co-ordinated arrangements for September 2013
2. The 1998 School Standards and Framework Act section 84 and the School Admission Code require the local authority to consult neighbouring local authorities and all maintained schools in Leeds on admission arrangements. This includes consultation on proposed admission numbers and the admissions policy as well as the admissions arrangements.
3. A new Schools Admission Code came into force on 1 February 2012. The new code has implications for the admission round for entry to school in September 2013 and the necessary amendments have been made to the Leeds Admission Policy.
4. The consultation covered a change in the admission number at 2 primary schools. It also referred to a proposal to offer a sibling priority to children entering an infant school where the older sibling would be attending the linked junior school.
5. There is a proposal to increase the number of preferences parents are able to express from 3 up to 5. This is proposed in response to changes made to similar increases in neighbouring authorities to ensure that Leeds parents are not disadvantaged. Of the small number of responses more respondents were in favour than against the proposal.

Recommendations

6. Executive Board is asked to approve the Primary and Secondary Co-ordinated Schemes along with the following changes to school admission numbers:

School	Current Admission Limit	Proposed Admission Limit
Primary		
Bramley St Peters	45	60
Little London	30	60

1 Purpose of this report

- 1.1 To seek approval of the proposed school admission numbers, the Local Authority admissions policy as well as the coordinated arrangements for September 2013

2 Background information

- 2.1 Children's Services is responsible for allocating children to primary, infant, junior and secondary schools and defending admission appeals for Community and Voluntary Controlled schools. There is also a responsibility for co-ordinating admissions between the Voluntary Aided schools, Foundation schools, Academies and other local authorities
- 2.2 The 1998 School Standards and Framework Act, section 84, and the School Admissions Code require the local authority to consult neighbouring local authorities and all maintained schools in Leeds on admission arrangements. This includes consultation on proposed admission numbers and the admissions policy as well as the coordinated admission arrangements.
- 2.3 A new School Admissions Code came into force on 1 February 2012. The new code has implications for the admission round for entry to school in September 2013 and the necessary amendments have been made to the Leeds Admission Policy.

3 Main issues

- 3.1 A consultation document was sent out on 20 December 2011 with a closing date of 28 February 2012 to all schools in Leeds, all neighbouring local authorities, the Church of England and Catholic Diocesan Boards, all councillors and all school governors. It was also placed on the Council website. An e-mail was subsequently issued to all consultees to amend the consultation and include a proposal to allow Leeds parents to preference 5 schools rather than 3. This was in response to changes made by neighbouring authorities to admission arrangements and to ensure that Leeds parents were not disadvantaged.
- 3.2 Consultation must be for a minimum of eight weeks and must take place between 1 November and 1 March of the year before those arrangements are to apply. This consultation period allows parents, other schools, religious authorities and the local community to raise any concerns about the proposed admission arrangements.
- 3.3 The School Admissions Code 2012 was released in draft form in December 2011 and it was made clear to Admitting Authorities that some key changes would apply for entry in September 2013 and this should be reflected in the local consultation process. One mandatory change was that the priority given to Looked After Children will be extended to include those adopted, those with a special guardianship order or those with a residency order immediately following having been looked after from entry in September 2013. Admission Authorities who wish to increase their Published Admission Number, and have sufficient accommodation to do so, are no longer required to consult on such an increase.

The local authority will continue to consult with governing bodies of Community and Voluntary Controlled Schools about their admission number each year. Admission Authorities who wish to decrease their admission number must fully consult.

3.4 The consultation sought views on:

3.4.1 Proposed changes in Admission numbers

3.4.2 Due to the increasing birth rate in Leeds there is a need to expand a number of primary schools in 2013. Some changes will be the subject of statutory proposals that continue to be brought forward in a rolling programme of increases.

School	Current Admission Limit	Proposed Admission Limit
Primary		
Bramley St Peters	45	60
Little London	30	60

Secondary

No proposed changes to community school admission numbers

3.4.3 The local authority has been notified by Corpus Christi Primary school that following a decrease from 50 to 45 for September 2012 entry, it wishes to further decrease the intake to 40 for September 2013. As this is a decrease in admission number the school is consulting on this change.

3.4.4 Coordinated scheme – annual cycle

A coordinated scheme has been in place for primary and secondary schools for some time. Each year this is updated to reflect new dates and any changes to legislation. Following recent changes in one of our neighbouring authorities, and in line with others, we have proposed that the number of preferences a parent can express be increased from 3 to 5. This will prevent Leeds parents being placed at a disadvantage where they are close to the Leeds boundary.

3.4.5 Coordinated Scheme – in year

From **September 2010** all in year transfers had to be fully coordinated in line with the published scheme. The new Code removes the requirement to coordinate in year transfers from September 2013 and therefore the current coordinated scheme will remain in force throughout 2012/13 but there is no scheme for September 2013.

3.4.6 Sixth Form admissions

None of the Community Secondary schools set out to admit external pupils in year 12 but most will consider ad-hoc requests for places. There are, therefore, no year 12 admissions numbers for community schools.

3.4.7 Waiting lists

Admission authorities are required to hold a waiting list in the normal year of entry until at least 31st December. Last year Children's Services introduced waiting lists for all year groups that are held throughout the academic year and closed on the

last day of the summer term. The local authority intend to continue with this arrangement.

3.4.8 Sibling link between infant and junior schools

Changes in the new Admissions Code have removed some previous restrictions relating to the sibling link applying to infant and junior schools in the same way as in primary school. At present a higher priority is given to a child attending an infant school when applying for the linked junior school. However where the older child had moved onto the junior school, the sibling link did not apply to the younger child applying to join the infant school. The local authority is now able to change this and proposes to give a sibling priority to children applying to an infant school where their older sibling will be attending the linked junior school.

3.5 Responses

There were 22 responses received compared to 105 last year and 11 the year before that. They are made up of 13 from schools, 4 from local members, 4 from governors and 1 from a Children's Services officer. 17 of the responses were specifically about the issue of increasing the number of parental preferences from 3 up to 5. The other 5 were of a more general nature.

3.6 Of the 17 responses relating to the question of the number parental preferences 10 were in favour and 7 were against increasing to 5. Those in favour didn't want Leeds parents to be disadvantaged when compared with neighbouring authorities and generally approved of greater choice. Those against didn't believe that it would help parents get an offer for their preferred school and it could cause additional work for the authority and schools.

3.7 The 5 other comments covered the following issues:

- the fact that the authority advises parents of the nearest school but this does not include faith schools with their own admissions policy
- the clarity that needs to be given to VA schools, Foundation Schools and Academies being their Own Admitting Authorities
- The importance of timely offers being made to pupils who transfer between schools mid year
- concern that schools that are not full could have an unreasonable number of children with attendance and behaviour issues placed with them
- one wished to make no comment

3.8 All admission authorities must determine admission arrangements by 15 April each year, notify the appropriate bodies and publish a copy of the arrangements on the website for the whole offer year in which offers for places are made. Following determination of arrangements any objections must be made to the Schools Adjudicator by 30 June.

4 Corporate Considerations

4.1 Consultation and Engagement

4.1.2 This report is brought forward following extensive consultation as defined in the School Admissions Code the outcome of which is detailed above.

4.2 Equality and Diversity / Cohesion and Integration

4.2.1 The challenge for all admission authorities is to go further than ensuring legal compliance with the Code but to actively promote equity. The Leeds Admission Policy is regularly reviewed to ensure that families have equality of opportunity when applying for school places.

4.2.2 The Schools Adjudicator has a key role in ensuring a fair admissions system by enforcing statutory requirements including the provisions of the Code.

4.2.3 An equality, diversity, cohesion and integration screening has been undertaken and sent to the Equality Team.

4.3 Council policies and City Priorities

4.3.1 In terms of the Children and Young People's Plan the admission arrangements will contribute towards the outcomes for the three obsessions. Looked After Children are given the highest priority in the Admission policies of all schools and Academies in Leeds. The higher priorities for siblings, so families can be together, and proximity to school both seek to remove any barriers to achieving good attendance.

4.4 Resources and value for money

4.4.1 There are no immediate resource implications arising from this report and the planning of expansion of school places to meet Basic Need will be the subject of separate reports

4.5 Legal Implications, Access to Information and Call In

4.5.1 The Code which applies to all schools in Leeds is statutory and must be followed. The local admissions policy in Leeds complies with the Schools Admission Code. In line with the Code the local authority must determine their admission arrangements no later than 15 April. Following determination it must publish the arrangements on the website.

4.5.2 This report is subject to Call In.

4.6 Risk Management

4.6.1 None identified.

5 Conclusions

5.1 The consultation on the proposed admission arrangements has found general support for the proposals. Only very minor changes had been proposed this year and the admission policy has been brought into line with the recent legislative changes.

6 Recommendations

- 6.1 Executive Board is asked to approve the Primary and Secondary Co-ordinated Schemes along with the following changes to school admission numbers:

School	Current Admission Limit	Proposed Admission Limit
Primary		
Bramley St Peters	45	60
Little London	30	60

7 Background documentsⁱ

- 7.1 1998 School Standards and Framework Act section 84
- 7.2 School Admissions Code 1 February 2012
- 7.3 Children's Services consultation on admission arrangements for September 2013

ⁱ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.

This page is intentionally left blank

EXECUTIVE BOARD

WEDNESDAY, 11TH APRIL, 2012

PRESENT: Councillor K Wakefield in the Chair

Councillors J Blake, M Dobson,
R Finnigan, S Golton, P Gruen, R Lewis,
A Ogilvie and L Yeadon

Councillor J Procter – Substitute Member

Extract

CHILDREN'S SERVICES

242 Annual Consultation on Admission Arrangements for September 2013

The Director of Children's Services submitted a report regarding the proposed school admission numbers, the Local Authority admissions policy, together with the associated admission arrangements for September 2013.

Responding to a Member's enquiry, the Board received further detail in respect of the proposal to increase from 3 to 5, the number of school preferences that parents were able to express for their child. In response, the Member in question requested that he received details of how the data regarding school preference allocation was currently presented.

RESOLVED – That approval be given to the Primary and Secondary Co-ordinated Schemes, along with the following changes to school admission numbers:

School	Current Admission Limit	Proposed Admission Limit
Primary		
Bramley St Peters	45	60
Little London	30	60

This page is intentionally left blank